

Notice of Meeting



Oxfordshire Joint Health Overview & Scrutiny Committee

Thursday, 6 June 2024 at 10.00 am
Room 2&3 - County Hall, New Road, Oxford OX1 1ND

These proceedings are open to the public

If you wish to view proceedings online, please click on this [Live Stream Link](#).
However, that will not allow you to participate in the meeting.

Membership

Chairman - Councillor Jane Hanna OBE
Deputy Chairman -

Councillors: Nigel Champken-Woods Nick Leverton Freddie van Mierlo
Jenny Hannaby Michael O'Connor Mark Lygo
Jane Hanna OBE

District Councillors: Paul Barrow Katharine Keats-Rohan Dorothy Walker
Susanna Pressel Joy Aitman

Co-optees: Barbara Shaw

Date of next meeting: 12 September 2024

Notes:

For more information about this Committee please contact:

Scrutiny Officer - Email: scrutiny@oxfordshire.gov.uk
Committee Officer - Scrutiny Team
Email: scrutiny@oxfordshire.gov.uk

Martin Reeves
Chief Executive

May 2024

County Hall, New Road, Oxford, OX1 1ND

www.oxfordshire.gov.uk Media Enquiries 01865 323870

What does this Committee review or scrutinise?

- Any matter relating to the planning, provision and operation of health services in the area of its local authorities.
- Health issues, systems or economics, not just services provided, commissioned or managed by the NHS.

How can I have my say?

We welcome the views of the community on any issues in relation to the responsibilities of this Committee. Members of the public may ask to speak on any item on the agenda or may suggest matters which they would like the Committee to look at. **Requests to speak must be submitted to the Committee Officer no later than 9 am on the working day before the date of the meeting.**

About the Oxfordshire Joint Health Overview & Scrutiny Committee

The Joint Committee is made up of 15 members. Twelve of them are Councillors, seven from Oxfordshire County Council, and one from each of the District Councils – Cherwell, West Oxfordshire, Oxford City, Vale of White Horse, and South Oxfordshire. Three people can be co-opted to the Joint Committee to bring a community perspective. It is administered by the County Council. Unlike other local authority Scrutiny Committees, the work of the Health Scrutiny Committee involves looking 'outwards' and across agencies. Its focus is on health, and while its main interest is likely to be the NHS, it may also look at services provided by local councils which have an impact on health.

About Health Scrutiny

Health Scrutiny is about:

- Providing a challenge to the NHS and other organisations that provide health care
- Examining how well the NHS and other relevant organisations are performing
- Influencing the Cabinet on decisions that affect local people
- Representing the community in NHS decision making, including responding to formal consultations on NHS service changes
- Helping the NHS to develop arrangements for providing health care in Oxfordshire
- Promoting joined up working across organisations
- Looking at the bigger picture of health care, including the promotion of good health
- Ensuring that health care is provided to those who need it the most

Health Scrutiny is NOT about:

- Making day to day service decisions
- Investigating individual complaints.

What does this Committee do?

The Committee meets up to 5 times a year or more. It develops a work programme, which lists the issues it plans to investigate. These investigations can include whole committee investigations undertaken during the meeting, or reviews by a panel of members doing research and talking to lots of people outside of the meeting. Once an investigation is completed the Committee provides its advice to the relevant part of the Oxfordshire (or wider) NHS system and/or to the Cabinet, the full Councils or scrutiny committees of the relevant local authorities. Meetings are open to the public and all reports are available to the public unless exempt or confidential, when the items would be considered in closed session.

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, giving as much notice as possible before the meeting

A hearing loop is available at County Hall.

AGENDA

1. Election of Chair for the 2024/2025 Council Year

For the Committee to **AGREE** a Chair for the Joint Health Overview Scrutiny Committee for the 2024/2025 Council Year.

2. Election of Vice-Chair for the 2024/2025 Council Year

For the Committee to **AGREE** a Vice-Chair for the Joint Health Overview Scrutiny Committee for the 2024/2025 Council Year.

3. Apologies for Absence and Temporary Appointments

4. Declarations of Interest - see guidance note on the back page

5. Minutes (Pages 1 - 18)

To approve the minutes of the meeting held on 18 April 2024 and to receive information arising from them.

The Committee is recommended to **AGREE** the minutes as an accurate record having raised any necessary amendments.

6. Speaking to or Petitioning the Committee

Members of the public who wish to speak at this meeting can attend the meeting in person or 'virtually' through an online connection.

To facilitate 'hybrid' meetings we are asking that requests to speak or present a petition are submitted by no later than 9am four working days before the meeting i.e., 9am on 31 May 2024. Requests to speak should be sent to scrutiny@oxfordshire.gov.uk

If you are speaking 'virtually', you may submit a written statement of your presentation to ensure that your views are taken into account. A written copy of your statement can be provided no later than 9am 2 working days before the meeting. Written submissions should be no longer than 1 A4 sheet.

7. Chair's Update (Pages 19 - 46)

Cllr Hanna will provide a verbal update on relevant issues since the last meeting.

There are THREE documents attached this item:

1. A HOSC report containing recommendations from the Committee on General Practice Provision in Oxfordshire, which was discussed during the 18 April 2024 HOSC meeting.
2. A HOSC report containing recommendations from the Committee on Dentistry Provision in Oxfordshire, which was discussed during the 18 April 2024 HOSC meeting.
3. A HOSC report containing recommendations from the Committee on the Oxford University Hospitals NHS Foundation Trust People Plan, which was discussed during the 18 April 2024 HOSC meeting.

The Committee is recommended to **NOTE** the Chair's update having raised any relevant questions.

8. Annual Report of the Oxfordshire Joint Health Overview Scrutiny Committee (Pages 47 - 74)

The purpose of this item is to approve the draft of the Annual Report of the Joint Health Overview Scrutiny Committee. This report will be presented to Full Council on 09 July 2024, and summarises the key scrutiny activities that the OJHOSC has engaged in throughout the course of the 2023-2024 civic year.

There are TWO documents attached to this item:

1. A cover report for the HOSC Annual Report.
2. Annex 1- The full draft and wording of the HOSC Annual Report.

The Committee is **RECOMMENDED** to Delegate authority to the Principal Scrutiny Officer:

1. for the design of the final report,
2. to make minor updates or amendments as required, in consultation with the Chair and the Health Scrutiny Officer,
3. for publication of the final report

9. Integrated Neighbourhood Teams (Pages 75 - 82)

Lily O' Connor (Programme Director Urgent and Emergency Care for Oxfordshire, BOB ICB) and Daniel Leveson (Oxfordshire Place Director, BOB ICB) have been invited to present a report with an update on Integrated Neighbourhood Teams in Oxfordshire.

There are TWO documents attached to this item:

1. A cover sheet for the Integrated Neighbourhood Teams Report.
2. The main report on Integrated Neighbourhood Teams.

The Committee is invited to consider the report, raise any questions and **AGREE** any recommendations arising it may wish to make.

10. Palliative/End of Life Care (Pages 83 - 96)

Dr Victoria Bradley (Clinical Lead for and Consultant in Palliative Medicine, Oxford University Hospitals NHS Foundation Trust) has been invited to present a report with an update on Palliative/End of Life Care in Oxfordshire.

There are TWO documents attached to this item:

1. A report containing an update on the Rapid Intervention for Palliative and End of Life Care (RIPEL) project.
2. A report providing a BOB Integrated Care Board Update on Palliative and End of Life Care.

The Committee is invited to consider the report, raise any questions and **AGREE** any recommendations arising it may wish to make.

11. Healthwatch Oxfordshire Update Report (Pages 97 - 106)

The Committee is invited to consider the Healthwatch Oxfordshire update report and **NOTE** it having raised any questions arising from the contents.

12. Oxford Health NHS Foundation Trust Draft Quality Account

Rose Hombo (Deputy Director of Quality & Clinical Standards Oxford Health NHS Foundation Trust) has been invited to present the draft Quality Account of Oxford Health NHS Foundation Trust, specifically, the quality objectives for this year and the next.

The Committee is recommended to: -

- a) **AGREE** to provide comments on the account, in particular in relation to whether the account corresponds with HOSC member experience of the Trust over the last year, and whether they support the key areas of focus for the Trust over the forthcoming year.
- b) **DELEGATE** to the Health Scrutiny Officer the task of compiling the Committee's comments on the Quality Account in consultation with the Chair, and submit the feedback to Oxford Health prior to the publication date for the Quality Account on 30 June 2024.

PLEASE NOTE: The report for this item will be issued as an addendum.

13. Epilepsy Services in Oxfordshire

The Committee will receive a report from the NHS on the current state of Epilepsy Services within Oxfordshire.

The Committee is invited to consider the report, raise any questions and **AGREE** any recommendations arising it may wish to make.

PLEASE NOTE: The report for this item will be issued as an addendum.

14. Response to HOSC Recommendations (Pages 107 - 142)

The Committee has received Responses as well as Acceptances for the recommendations made as part of the following items:

1. The South Central Ambulance CQC Improvement Journey Update, which was held during the 08 February 2024 HOSC meeting.
2. The John Radcliffe Hospital CQC Improvement Journey, which was held during the 08 February 2024 HOSC meeting.
3. The Director of Public Health Annual Report, which was held during the 08 February 2024 HOSC meeting.

The Committee has also received TWO progress update responses to recommendations made as part of the following items:

1. Health and Wellbeing Strategy Update.
2. Oxfordshire Healthy Weight.

The Committee is recommended to **NOTE** the responses

15. Forward Work Programme (Pages 143 - 146)

To **AGREE** the Committee's proposed work programme for its upcoming meetings.

16. Actions and Recommendations Tracker (Pages 147 - 184)

The Committee is recommended to **NOTE** the progress made against agreed actions and recommendations having raised any questions.

Councillors declaring interests

General duty

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed 'Declarations of Interest' or as soon as it becomes apparent to you.

What is a disclosable pecuniary interest?

Disclosable pecuniary interests relate to your employment; sponsorship (i.e. payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licenses for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.

Declaring an interest

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest. If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

Members' Code of Conduct and public perception

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member 'must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself' and that 'you must not place yourself in situations where your honesty and integrity may be questioned'.

Members Code – Other registrable interests

Where a matter arises at a meeting which directly relates to the financial interest or wellbeing of one of your other registerable interests then you must declare an interest. You must not participate in discussion or voting on the item and you must withdraw from the meeting whilst the matter is discussed.

Wellbeing can be described as a condition of contentedness, healthiness and happiness; anything that could be said to affect a person's quality of life, either positively or negatively, is likely to affect their wellbeing.

Other registrable interests include:

- a) Any unpaid directorships
- b) Any body of which you are a member or are in a position of general control or management and to which you are nominated or appointed by your authority.

- c) Any body (i) exercising functions of a public nature (ii) directed to charitable purposes or (iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a member or in a position of general control or management.

Members Code – Non-registrable interests

Where a matter arises at a meeting which directly relates to your financial interest or wellbeing (and does not fall under disclosable pecuniary interests), or the financial interest or wellbeing of a relative or close associate, you must declare the interest.

Where a matter arises at a meeting which affects your own financial interest or wellbeing, a financial interest or wellbeing of a relative or close associate or a financial interest or wellbeing of a body included under other registrable interests, then you must declare the interest.

In order to determine whether you can remain in the meeting after disclosing your interest the following test should be applied:

Where a matter affects the financial interest or well-being:

- a) to a greater extent than it affects the financial interests of the majority of inhabitants of the ward affected by the decision and;
- b) a reasonable member of the public knowing all the facts would believe that it would affect your view of the wider public interest.

You may speak on the matter only if members of the public are also allowed to speak at the meeting. Otherwise you must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation.